

**Minutes of the Organizational & Regular Meeting of the  
Mahoning County Educational Service Center Governing Board held  
Monday, January 9, 2017, 4:30 p.m. at 7300 N. Palmyra Rd., Canfield, OH**

The meeting was called to order by President Pro Tempore, Atty. Kathi McNabb Welsh, at 4:30 p.m.	CALL TO ORDER
Atty. Welsh led the Pledge to the Flag. This was followed by a moment of silence.	PLEDGE TO FLAG MOMENT OF SILENCE
On roll call the following members were present: Marie Dockry, David Engler, Richard S. Scarsella, and Kathi McNabb Welsh. Also in attendance: Ron Iarussi, Superintendent; Blaise Karlovic, Treasurer; Karen Sciortino, Deputy Treasurer; Doug Hiscox, Assistant Superintendent.	ROLL CALL
A motion was made by Mrs. Dockry, seconded by Atty. Engler to approve the agenda.	AGENDA
On roll call the vote was as follows: Mrs. Dockry, yea; Atty. Engler, yea; Mr. Scarsella, yea; Atty. Welsh, yea. The President Pro Tempore declared the motion carried.	(17-01)
Mrs. Dockry nominated Richard S. Scarsella to serve as President.	NOMINATE PRESIDENT
There being no further nominations, a motion was made by Atty. Engler, seconded by Mrs. Dockry, to close nominations for President.	CLOSE NOMINATIONS
On roll call the vote was as follows: Atty. Engler, yea; Mr. Scarsella, yea; Mrs. Dockry, yea; Atty. Welsh, yea. The President Pro Tempore declared the motion carried.	(17-02)
The vote for President was as follows: Mrs. Dockry – Scarsella; Atty. Engler – Scarsella; Mr. Scarsella – Scarsella; Atty. Welsh – Scarsella. Mr. Scarsella assumed the chair as President.	ELECT 2017 PRESIDENT RICHARD S. SCARSELLA
Atty. Engler nominated Marie Dockry to serve as Vice President.	NOMINATE VICE PRESIDENT
There being no further nominations, a motion was made by Atty. Welsh, seconded by Atty. Engler, to close nominations for Vice President.	CLOSE NOMINATIONS
On roll call the vote was as follows: Mr. Scarsella, yea; Mrs. Dockry, yea; Atty. Engler, yea; Atty. Welsh, yea. The President Pro Tempore declared the motion carried.	(17-03)
The vote for Vice President was as follows: Atty. Engler – Dockry; Mr. Scarsella – Dockry; Mrs. Dockry – Dockry; Atty. Welsh – Dockry. Marie Dockry assumed the chair as Vice President.	ELECT 2017 VICE PRESIDENT MARIE DOCKRY
The Treasurer administered the oath of office to the new President and Vice President who will then assume their duties.	
A motion was made by Mrs. Dockry, seconded by Atty. Engler, to establish the Governing Board’s regular meeting schedule to be held at the Mahoning County Educational Service Center, 7320 N. Palmyra Rd., Canfield, OH on the third Thursday of each month at 4:30 p.m.	REGULAR MEETING SCHEDULE
On roll call the vote was as follows: Mrs. Dockry, yea; Atty. Engler, yea; Atty. Welsh, yea; Mr. Scarsella, yea. The President declared the motion carried.	(17-04)
A motion was made by Atty. Welsh, seconded by Atty. Engler, to designate <i>The Vindicator</i> as publication of record.	VINDICATOR PUBLICATION OF RECORD
On roll call the vote was as follows: Atty. Engler, yea; Atty. Welsh, yea; Mrs. Dockry, yea; Mr. Scarsella, yea. The President declared the motion carried.	(17-05)
Mr. Scarsella appointed Marie Dockry as the liaison to the Ohio School Boards Association for the 2017 calendar year, pursuant of ORC 3313.87.	OSBA LIAISON
On roll call the vote was as follows: Atty. Welsh, yea; Mrs. Dockry, yea; Atty. Engler, yea; Mr. Scarsella, yea. The President declared the motion carried.	(17-06)
Mr. Scarsella appointed Atty. Welsh as the Board’s student achievement liaison to the Ohio School Boards Association for the 2017 calendar year, pursuant to ORC 3313.87.	OSBA STUDENT ACHIEVEMENT LIAISON
On roll call the vote was as follows: Mrs. Dockry, yea; Atty. Engler, yea; Atty. Welsh, yea; Mr. Scarsella, yea. The President declared the motion carried.	(17-07)
A motion was made by Mrs. Dockry, seconded by Atty. Engler, that the following items which appear in this portion of the agenda constitute that consent calendar and are hereby adopted by this one single motion; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.	CONSENT CALENDAR
	(17-08)

A. Robert's Rules of Order

- To adopt Robert's Rules of Order, Newly Revised, as the parliamentary procedure guidelines for meetings of the Board and of its committees.

B. Reaffirm Policies

- To reaffirm that all Board policies in effect at the date of this meeting are continued in full force and effect unless modified by subsequent action of the Board, pursuant to ORC 3301-35-02.

C. Permit Payment of Purchases

- To dispense with the adaption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (exempt real estate), the payment of debts or claims, and the salaries of the Superintendent, teachers or other employees; or approving warrants for the payment of any claim from school funds when provisions therefore are made in the annual appropriations resolution, pursuant to ORC 3313.18.

D. Permit Necessary Borrowing

- To authorize the Treasurer and the President of the Board to borrow necessary money, including borrowing between funds on a temporary basis, prior to the next regularly scheduled Board meeting, pursuant to the provisions of law.

E. Investment of Funds

- To authorize the Treasurer to invest interim funds not needed to meet current expenditures at the most productive interest rate, pursuant to ORC 135.14 and 135.142.

F. Substitute Securities

- To authorize the Treasurer to request public depositories to substitute securities on a continuing basis, pursuant to ORC Chapter 135.

G. Legal Counsel

- To authorize the Superintendent and Treasurer to utilize the following law firms

- A. Means, Bichimer, Burholder & Baker
- B. Squire Patton Boggs
- C. Roth, Blair, Roberts, Strasfeld & Lodge
- D. Ennis Britton
- E. Day Ketterer
- F. Bricker & Eckler
- G. Pepple & Waggoner
- H. Eastman & Smith
- I. Roetzel & Andress
- J. Ulmer & Berne

H. Board Member Compensation

- To authorize compensation of the Board members at the rates and for the purposes authorized by ORC 3313.12.

I. Dispense with Reading Board Minutes

- To wave the reading of the minutes of the Board, as authorized and governed by ORC 3313.26.

J. Authority to File Applications for Projects

- To grant the Superintendent or designee authority to file applications for all projects considered desirable for the Mahoning County Educational Service Center.

K. Hiring Authority

- To authorize the Superintendent to employ personnel and accept resignations between Board meetings, pursuant to ORC 3313.18, 3313.47 and 3319.01.

L. Services to Districts

- Authorize the Superintendent to permit staff to provide services up to \$10,000 to other districts when requests are made between board meetings.

M. Service Contract Amendments

- Authorize the Mahoning County Educational Service Center Superintendent to approve amendments to Governing Board approved district service contracts at the express direction of the service district.

N. Payroll and Invoices

- Authorize the Treasurer to issue and sign checks to meet payroll and invoices in accordance with adopted appropriations.

O. Grant Applications

- Authorize the Superintendent to submit any and all applications for local, state and federal programs and grants.

P. Professional Meetings

- To permit the Board Members, Superintendent and Treasurer to attend necessary local, state and national meetings within available appropriations, pursuant to ORC 3313.18.

On roll call the vote was as follows: Atty. Engler, yea; Atty. Welsh, yea; Mrs. Dockry, yea; Mr. Scarsella, yea. The President declared the motion carried.

Regular Meeting Call to Order at 4:38 p.m.

CALL TO ORDER  
REGULAR MEETING  
(17-09)

A motion was made by Mrs. Dockry, seconded by Atty. Welsh, to approve the Treasurer Reports:

TREASURER  
REPORTS  
(17-10)

- Minutes – December 15, 2016 Regular Meeting
- Payment of Bills and Expenses
- Financial Report and Investments for December 2017
 

General Fund.....	2,190,204.54
Help Me Grow.....	26,268.75
Permanent Improvement.....	5,239.80
Baldrige Training.....	2,835.51
FER Battelle for Kids.....	2,841.44
ELI Private Pay.....	6,074.09
First Place Scholarship Fund.....	500.00
Professional Development/SIRI Follow Up.....	498.00
Public School Preschool.....	20,212.01
Alternative Education Challenge.....	27,319.97
College Credit Plus Grant.....	26,915.38
Straight A MVPS.....	16,940.52
Regional Facilitator.....	24,974.46
School Psychology Intern.....	4,218.92
Transition Implementation Grant.....	13,745.65
Title VI-B SSTR5.....	122,174.04
LEP Title III.....	510.81
SSTR5 Early Learning (EL2).....	5,896.16
Handicapped Preschool.....	11,768.51
SSTR5 State Prof. Development.....	440.67
916P Region State Professional Development.....	446.39-
916R Pathways II Rehabilitation Services.....	71,983.97
MIECHV HMG GR.....	30,665.71
917P Region State Professional Development.....	36,180.18
917R Pathways II Rehabilitation Services.....	13,102.27
<b>Grand Total All Funds.....</b>	<b>2,661,064.97</b>
- Budget
- Inventory Disposal

On roll call the vote was as follows: Atty. Welsh, yea; Mrs. Dockry, yea; Atty. Engler, yea; Mr. Scarsella, yea. The President declared the motion carried.

CONTRACTS  
(17-11)

A motion was made by Atty. Welsh, seconded by Mrs. Dockry, to approve the following:

1. Approve Agreement between Mahoning County Educational Service Center and **ESC Of Cuyahoga County** to provide an APE teacher for students in MCEC classrooms for the remainder of the 2016-2017 school year beginning January 3, 2017.
2. Approve Agreement between Mahoning County Educational Service Center and **Janet Donofrio** to prepare for and present leveled Literacy Intervention professional Development for up to 5 days at \$400 per day from December 15, 2016 through June 30, 2017 for a total up to \$2,000.
3. Amend agreement between Mahoning County Educational Service Center and **Kathy Green** approved at the November 17, 2016 agreement to increase the amount of service from 5 days to 440 hours to meet district request.

On roll call the vote was as follows: Mrs. Dockry, yea; Atty. Engler, yea; Atty. Welsh, yea; Mr. Scarsella, yea. The President declared the motion carried.

DISTRICT  
CONTRACTS  
(17-12)

A motion was made by Atty. Engler, seconded by Mrs. Dockry, to approve the following district contracts, pursuant to ORC 3313.843, beginning July 1, 2017:

- **Boardman Local Schools**
- **Campbell City Schools**
- **Canfield Local Schools**
- **Columbiana Exempted Village Schools**
- **East Palestine**
- **Jackson-Milton Local Schools**
- **Lowellville Local Schools**
- **Poland Local Schools**
- **Rootstown**
- **Sebring Local Schools**
- **South Range Local Schools**
- **Southeast Local Schools**
- **Springfield Local Schools**
- **Struthers City Schools**
- **West Branch Local Schools**
- **Western Reserve Local Schools**
- **Windham Local Schools**

On roll call the vote was as follows: Atty. Engler, yea; Atty. Welsh, yea; Mrs. Dockry, yea; Mr. Scarsella, yea. The President declared the motion carried.

AUSTINTOWN  
LOCAL SCHOOLS  
(17-13)

A motion was made by Atty. Welsh, seconded by Atty. Engler, to approve district agreement with **Austintown Local Schools**, pursuant to ORC 3313.843, beginning July 1, 2017.

On roll call the vote was as follows: Atty. Welsh, yea; Mrs. Dockry, abstained; Atty. Engler, yea; Mr. Scarsella, yea. The President declared the motion carried.

YOUNGSTOWN  
CITY SCHOOLS  
(17-14)

A motion was made by Atty. Welsh, seconded by Atty. Engler, to approve district agreement with **Youngstown City Schools**, pursuant to ORC 3313.843, beginning July 1, 2017.

On roll call the vote was as follows: Mrs. Dockry, yea; Atty. Engler, yea; Atty. Welsh, yea; Mr. Scarsella, abstained. The President declared the motion carried.

SHARED SERVICES  
CONTRACTS  
(17-15)

A motion was made by Mrs. Dockry, seconded by Atty. Welsh, to approve the following shared services contracts:

- Approve resolution to approve shared services agreements and to amend the employment contracts of **Jennifer Merritt** and **Cheryl McArthur**.
- Approve shared services agreement for **Jennifer Merritt**, Chief of Alternative Programs and School Climate for Youngstown City Schools, for the period January 16, 2017 through December 31, 2018.
- Approve shared services agreement for **Cheryl McArthur**, Deputy Chief of Human Resources of Youngstown City Schools, for the period January 16, 2017 through December 31, 2018.

On roll call the vote was follows: Atty. Engler, yea; Atty. Welsh, yea; Mrs. Dockry, yea; Mr. Scarsella, yea. The President declared the motion carried.

A motion was made by Atty. Welsh, seconded by Mrs. Dockry, to approve the following district transportation:

DISTRICT  
TRANSPORTATION  
(17-16)

**AUSTINTOWN**

Harry Strawn Bus

**BOARDMAN**

Harold Penwell Bus

**CANFIELD**

Anthony Ross Van

On roll call the vote was as follows: Atty. Welsh, yea; Mrs. Dockry, yea; Atty. Engler, yea; Mr. Scarsella, yea. The President declared the motion carried.

**Appoint MCCTC Board Members**

Whereas amended House 59, effective September 29, 20136, created qualifications for appointment of JVSD Boards;

APPOINT MCCTC  
BOARD MEMBERS

Whereas the original MCCTC charter of file at the Ohio Department of Education details how appointments are made to the Mahoning County Career and Technical Center and Technical Center Board;

Whereas Michael Stanko, Kathi McNabb Welsh and Richard S. Scarsella, have met all qualifications for appointment;

Therefore be it resolved in accordance with ORC 3311.19(c)(2) that Michael Stanko, Kathi McNabb Welsh and Richard S. Scarsella are appointed for a three year term to the Mahoning County Career and Technical Center.

A motion was made by Atty. Engler, seconded by Mrs. Dockry, to approve the following personnel recommendations:

PERSONNEL  
(17-17)

1. Leave of Absence

- **Lori Ross**, Preschool Disability Teacher, child care leave for the period January 4, 2017 through February 20, 2017.

2. Contracts

- **Justin May**, Bookkeeper, one year classified contract effective July 1, 2016 through June 30, 2017, \$33,250 prorated \$127.39 pending receipt of all hiring paperwork.
- **Michelle Geer**, Occupational Therapist, one year certified limited contract effective July 1, 2016 through June 30, 2017, \$62,951.42 prorated \$338.45 pending receipt of all hiring paperwork.

3. Contract Amendments

- **Tiffany Mayorga**, amend job title and contract from preschool disability/support teacher to preschool disability teacher effective January 10, 2017.
- **Keith Drewnoski**, amend job title and contract from PACE Support Teacher to PACE Teacher effective January 3, 2017. \$34,930 prorated \$187.80.
- **Jennifer Merritt**, Director of Alternative Education, to provide shared services as outlined in amended agreement.
- **Cheryl McArthur**, Director of Human Resources and Operations, to provide shared services as outlined in amended agreement.

4. Professional Leave

**Meeting:** Google 101

**Location:** MCESC

**Attendee:** Amy Joachim

**Entity:** MCESC

**Date:** February 2, 2017

**Meeting:** Self-Regulation and Executive Functioning Skills

**Location:** Boardman, OH

**Attendee:** Amy Joachim

**Entity:** MCESC

**Date:** February 22, 2017

**Meeting:** Ohio Educational Technology Conference (OETC)  
**Location:** Columbus, OH **Date:** February 15-16, 2017  
**Attendee:** Andrea Hiner  
**Entity:** MCECSC

**Meeting:** Ohio Educational Technology Conference (OETC)  
**Location:** Columbus, OH **Date:** February 15-16, 2017  
**Attendee:** Andrew Velchek  
**Entity:** MCECSC

**Meeting:** OAEYC Conference  
**Location:** Sandusky, OH **Date:** May 3-6, 2017  
**Attendee:** Christine Hanysh  
**Entity:** MCECSC

**Meeting:** Ohio Educational Technology Conference (OETC)  
**Location:** Columbus, OH **Date:** February 15-16, 2017  
**Attendee:** Christopher Stewart  
**Entity:** MCECSC

**Meeting:** Practical, Effective Strategies to Improve Self-Regulation and Executive Functioning Skills  
**Location:** Youngstown, OH **Date:** February 22, 2017  
**Attendee:** Heather Hevener  
**Entity:** MCECSC

**Meeting:** OEC Leadership Summit  
**Location:** Canton, OH **Date:** January 26, 2017  
**Attendee:** Julie Statts  
**Entity:** MCECSC

**Meeting:** OAEYC Conference  
**Location:** Sandusky, OH **Date:** May 3-6, 2017  
**Attendee:** Julie Statts  
**Entity:** MCECSC

**Meeting:** OEC Leadership Summit  
**Location:** Canton, OH **Date:** January 26, 2017  
**Attendee:** Kim Balash  
**Entity:** MCECSC

**Meeting:** Approaches Towards Learning Level 2  
**Location:** MCECSC **Date:** January 27, 2017  
**Attendee:** Kim Colon  
**Entity:** MCECSC

**Meeting:** Reading Recovery Conference  
**Location:** Columbus, OH **Date:** January 29-31, 2017  
**Attendee:** Kim Davis  
**Entity:** MCECSC

**Meeting:** OAEYC Conference  
**Location:** Sandusky, OH **Date:** May 3-6, 2017  
**Attendee:** Kim Johnson  
**Entity:** MCECSC

**Meeting:** Ohio Help Me Grow: Reflective Supervision Techniques  
**Location:** Cleveland, OH **Date:** January 30, 2017  
**Attendee:** Megan Kline  
**Entity:** MCECSC

**Meeting:** Ohio Help Me Grow: Healthy Families America: Integrated Strategies "Core" Training for Supervisors  
**Location:** Pickerington, OH **Date:** March 16-17, 2017  
**Attendee:** Megan Kline  
**Entity:** MCECSC

**Meeting:** X Science Standards Revision Meeting with Science Supervisors  
**Location:** Worthington, OH **Date:** January 5, 2017  
**Attendee:** Paula Roberts  
**Entity:** MCECSC

**Meeting:** Team Meeting  
**Location:** Boardman, OH **Date:** January 20, 2017  
**Attendee:** Valerie Sturgeon  
**Entity:** MCECSC

**Meeting:** Team Meeting  
**Location:** Boardman, OH **Date:** February 24, 2017  
**Attendee:** Valerie Sturgeon  
**Entity:** MCECSC

**Meeting:** DAP Day 2  
**Location:** MCECSC **Date:** March 3, 2017  
**Attendee:** Valerie Sturgeon  
**Entity:** MCECSC

**Meeting:** TADD Meeting  
**Location:** Dublin, OH **Date:** January 13, 2017  
**Attendee:** Marla Peachock  
**Entity:** SSTR5

**Meeting:** OLI4 Meeting  
**Location:** Columbus, OH **Date:** January 12-13, 2017  
**Attendee:** Sandra DiBacco  
**Entity:** SSTR5

**Meeting:** X Early Learning Assessment Pilot Study Group Review  
**Location:** Columbus, OH **Date:** December 11-12, 2016  
**Attendee:** Tina DeVito  
**Entity:** SSTR5

On roll call the vote was as follows: Mrs. Dockry, yea; Atty. Engler, yea; Atty. Welsh, yea; Mr. Scarsella, yea. The President declared the motion carried.

A motion was made by Mrs. Dockry, seconded by Atty. Welsh, to enter into executive session at 5:02 p.m. to consider the appointment of a public employee or official.

EXECUTIVE SESSION  
(17-18)

On roll call the vote was as follows: Atty. Engler, yea; Atty. Welsh, yea; Mrs. Dockry, yea; Mr. Scarsella, yea. The President declared the motion carried.

Executive session adjourned at 5:32 p.m.

A motion was made by Atty. Welsh, seconded by Atty. Engler, to adjourn at 5:33 p.m.

ADJOURN  
(17-19)

On roll call the vote was as follows: Atty. Welsh, yea; Mrs. Dockry, yea; Atty. Engler, yea; Mr. Scarsella, yea. The President declared the motion carried.

The foregoing is a true and accurate account of the proceedings of the Mahoning County Educational Service Center Governing Board at its regular meeting held Monday, January 9, 2017 at 7300 N. Palmyra Rd, Canfield, OH 44406.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date